



STATE OF TENNESSEE  
DEPARTMENT OF HEALTH

**REQUEST FOR PROPOSALS # 34349-79415  
AMENDMENT # 1  
FOR IAP BENEFITS MANAGEMENT**

**DATE: March 31, 2015**

**RFP # 34349-79415 IS AMENDED AS FOLLOWS:**

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		Confirmed
2. Disability Accommodation Request Deadline	2:00 p.m.	Confirmed
3. Pre-response Conference	2:00 p.m.	Confirmed
4. Notice of Intent to Respond Deadline	2:00 p.m.	Confirmed
5. Written "Questions & Comments" Deadline	2:00 p.m.	Confirmed
6. State Response to Written "Questions & Comments"		Confirmed
7. Response Deadline	2:00 p.m.	April 8, 2015
8. State Completion of Technical Response Evaluations		April 13, 2015
9. State Opening & Scoring of Cost Proposals	2:00 p.m.	April 14, 2015
10. Negotiations	2:00 p.m.	April 21, 2015
11. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	April 22, 2015
12. End of Open File Period		April 29, 2015
13. State sends contract to Contractor for signature		April 30, 2015
14. Contractor Signature Deadline	2:00 p.m.	May 5, 2015

**2. State responses to questions and comments in the table below amend and clarify this RFP.**

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

QUESTION / COMMENT		STATE RESPONSE
1	Is Dunn & Bradstreet considered by the State to be an accredited credit bureau for the purposes of this RFP.	Yes.
2	Who currently is doing the work?	Nashville CARES
3	How many clients are in the program now?	As of 3/20/2015 there are 3,354 clients in the Ryan White IAP program.

**3. Delete RFP section A.5.b. of Attachment 6.6, first paragraph only, and insert the following in its place – numbered items do not change** (any sentence or paragraph containing revised or new text is highlighted):

A.5.b. **Operational phase** - Effective August 1, 2015, the Contractor shall provide IAP Benefits Management Services for approximately five thousand five hundred (5,500) Ryan White Part B enrolled clients to include the items listed below. Any data transmission containing PHI will be encrypted as stipulated in Section A.5.a.(1) above.

**4. Delete RFP section A.6.a. of Attachment 6.6, in its entirety and insert the following in its place** (any sentence or paragraph containing revised or new text is highlighted):

A.6.a. The Contractor shall develop and maintain a client database in a format that is approved by the State, for a statewide population of approximately five thousand five hundred (5,500) Ryan White Part B IAP Clients. The Database shall keep confidential Client Level Data, including enrollment dates and insurance policies. This database shall automatically generate routine monthly reports and track premium and cost sharing payments. This database shall also be used to generate customer reports as requested by the State.

**5. Delete RFP section A.6.h.(1)c. of Attachment 6.6, in its entirety and insert the following in its place** (any sentence or paragraph containing revised or new text is highlighted):

A.6.h.(1)c. cost sharing expenses during the operational phrase (beginning August 1, 2015) for approximately five thousand five hundred (5,500) IAP clients.

**6. RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.